

## Example Bursary Motivational Letter #1

10569 Mahlangu Street  
Golf Estate Pretoria  
Pretoria  
0012

HR Manager: Public Relations And Communications (PR)

The Good Company

Private Bag X5469

Pretoria

0002

Dear Sir/ Madam

I am writing to apply for a Bursary to the University of Johannesburg (UJ) Financial Aid Program for fall 2023. I am currently a first year student in the Public Relations and Communications program. To prove my diligence, I enclose copies of my achievements.

I am currently having financial difficulties; therefore I am unable to pay the fee for the second semester. I plan to get a part-time job to manage my studies finances, but it would not be enough to cover the full tuition and accommodation fees. Based on my insufficient financial situation, I am applying for a student scholarship so that I can continue my studies while waiting for my financial situation to improve.

If you have any questions about my application, feel free to contact me anytime at (072) 123 456 7890. I will be contacting your secretary next week to proceed.

Thank you for your time and attention.

Yours Sincerely,

Ntokozo Dlamini